



NATIONAL DISASTER RISK MANAGEMENT FUND (NDRMF)

CAREER OPPORTUNITY

National Disaster Risk Management Fund (NDRMF) is a government-owned not-for-profit company which is providing grants for projects that will contribute to enhancing Pakistan's resilience to climatic and other natural hazards and to strengthen the government's ability to quickly respond to disasters triggered by natural hazards. NDRMF requires the services of a vibrant & qualified professionals for the positions of **Manager Climate Change, Deputy Manager Forestry & Livelihood, and Deputy Manager Fund Management / Appraisal** on performance based contract, carrying a competitive market based salary package.

Position	Manager –Climate Change (01 position, Islamabad based)
Qualification	Master's degree in forestry and/or Environment, Social Sciences or MBA from a HEC-recognized institution.
Experience/ Competencies	Overall professional experience of twelve years with three to five years in climate change, climate finance, donor funded projects in this field, forestry/or environment sectors in Pakistan. Demonstrated experience of working on senior level positions on livelihood or/and socio-economic improvement initiatives in green sector. Experience on design, implementation and M&E of forestry sector, sustainable tourism projects in government or NGO or donor sectors. Excellent communication and writing skills.
Salary	Market Based / Negotiable
Position	Deputy Manager – Forestry & Livelihood (01 position, Islamabad based)
Qualification	Masters' degree or equivalent in relevant field like Forestry/Environment, Social Sciences or MBA from HEC recognized university.
Experience/ Competencies	Overall professional experience of eight years with two to three years working in forestry and /or environment sectors. Demonstrated experience of working on forestry sector projects with a focus on livelihood or/and socio-economic development within forest communities in green sector. Experience on implementation and M&E of forestry sector projects in government or donor sectors and producing high quality reports and M&E documents for government or donor agencies. Excellent Communication and Writing Skills.
Salary	Market Based / Negotiable
Position	Deputy Manager – Fund Management / Appraisal (01 position, Islamabad based)
Qualification	Master's degree in Project Management and/or Project Appraisal or MBA from a HEC-recognized institution.
Experience/ Competencies	Overall professional experience of eight years working with two to three years working in project appraisal, M&E and performance assessment must be in the areas of climate change, bio-diversity and/or environment sectors in Pakistan. Experience of working with provincial/regional Planning and Development departments will be an added advantage. Demonstrated experience of working on senior level project appraisal and M&E roles at federal or provincial levels will be an added advantage. Experience on appraisal and M&E preferably of climate change mitigation and adaptation sector projects in government or NGO or donor sectors. Experience of working on Grant-based projects in public or non-government sector with a focus on climate change mitigation and adaptation. Demonstrated experience of producing high quality project appraisal and M&E reports/documents for government or donor agencies. Excellent writing and communication skills.
Salary	Market Based / Negotiable

Note: All applicants must apply through proper channel. NDRMF is an equal opportunity employer.

For further details, TORs & application submission:

Interested candidates MUST apply ONLINE on www.ndrmf.pk "Career Section" by entering the required credentials on the online application form and attaching scanned copies of your CV, CNIC, educational & experience certificates latest by 09th August, 2021. No TA/DA will be admissible for test & interview. We are an equal opportunity employer, female candidates are strongly encouraged to apply.

HEAD OF HUMAN RESOURCES
NDRMF, 5th Floor, EOB building, Service Road
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